

MINUTES
Bossier Parish Libraries Board of Control
Regular Meeting
March 15, 2023-11am

I. Call to Order

Mr. Rimmer called the meeting to order at 11:00 am.

II. Invocation

Mr.Gray led the invocation.

III. Pledge of Allegiance

Mr. Brotherton led the Pledge of Allegiance.

IV. Roll Call

Mr. Rimmer called the roll. Board members present: Doug Rimmer, Bob Brotherton, Charles Gray, Glenn Benton. Board member absent: Juliana Parks.

V. Visitors

A. South Bossier Citizen Deborah Eaton

Ms. Eaton, 1722 Bayou Circle, Bossier City, 71112, addressed the Board requesting they re-consider re-opening the Aulds branch on Saturdays to better serve the surrounding community.

Mr. Rimmer stated that the Board would take her suggestion into consideration.

B. New Library Director, Felesha Sweeney

Ms. Sweeney thanked the Board for the honor of selecting her as director, and is looking forward to learning much more about the library.

VI. Old Business

A. Central Library/History Center Change Order

A request was presented to ratify approval of Change Order Number 2 for the New Central Complex project, and to authorize execution of the documents. This was previously approved by the Bossier Parish Police Jury on March 1, 2023. (Police Jury District 9)

Parish engineer Eric Hudson stated that several miscellaneous items and the addition of thirty-six days for weather issues were included. Completion is anticipated in early July.

Motion made by Mr. Gray, seconded by Mr. Brotherton, to approve the change order. Motion carried unanimously.

B. Update on Central Library/History Center/Construction Project

Mr. Hudson said construction is going well, despite running behind schedule and a delay with roofing.

VII. February 2023 Operating and Construction Funds

Motion made by Mr. Benton, seconded by Mr. Gray, to approve the February 2023 Operating and Construction funds. Motion carried unanimously.

VIII. Branch/Department Reports

A. Technical Services, Teresa Rice

Theresa Rice, head of Technical Services, announced that at the end of February \$315,366.25 was spent on materials for the library collection. 2,063 items were added to the collection. 37% of the TS budget was expended by the end of February.

B. Maintenance, William Purdy

1. Central Library/History Center

Dead foliage around the Central Library/History Center will be cut back, although much may not grow back due to the hard freeze this winter. The Board will Consider if any should be replaced, since the new structure will be ready to move into this summer.

2. Tooke

The exterior will be professionally cleaned, exterior wood re-stained, and exposed iron re-painted.

3. Benton

Two windows in the meeting room that have fogged up and lost insulation will be replaced, exterior trim and doors will be re-painted, and remaining windows will be re-glazed.

Motion made by Mr. Brotherton, seconded by Mr. Gray, to accept the Maintenance Report. Motion passed unanimously.

IX. Interim Library Director Report

Interim Director Butch Ford welcomed Felesha Sweeney as new director and asked her to present statistics.

A. Month in Review

STATISTICS	January 2023
PATRON COUNT	19,857
CIRCULATION	40,833
REFERENCE QUESTIONS	693

COMPUTER USAGE	2,182
PROGRAMS	162
PROGRAM ATTENDANCE	2,541
DATABASE USAGE	19,573
C.E EVENTS/#ENGAGED	7/182

STATISTICS	FEBRUARY
	2023
PATRON COUNT	20,283
CIRCULATION	39,933
REFERENCE QUESTIONS	591
COMPUTER USAGE	2,144
PROGRAMS	186
PROGRAM ATTENDANCE	2,427
DATABASE USAGE	19,161
C.E. EVENTS/# ENGAGED	5/225

Ms. Sweeney read a compliment received at the Central Library by a patron who won a gift card in a drawing. She expressed appreciation to staff and said she enjoyed going to the Central Library.

Motion made by Mr. Gray, seconded by Mr. Benton, to receive the report. Motion carried unanimously.

Mr. Benton asked Ms. Sweeney to present at the next Board meeting patron count in the past at Aulds before hours were reduced, to better address Ms. Eaton's request to resume extended hours.

Mr. Rimmer adjourned the meeting at 11:30am.

I. Adjourn

There being no further business, Mr. Rimmer adjourned the meeting.

VIII. Adjourn

There being no further business, Mr. Rimmer moved to adjourn. The meeting adjourned at 11:30 a.m.

4/19/23

Date Approved

Julia Wrenn

Board Secretary/Director of Libraries

Don Rimmer

Board President (or Representative)